



SECTION 2

Dear Applicant:

An Encapsulation Certification Form is required for all new construction projects or additions to existing structures involving polystyrene foam floatation, and certain other maintenance, alteration and repair projects as specified in the rules. These rules apply to all public and private floating structures placed on the waters of this state.

FORM COMPLETION INSTRUCTIONS

1. Determine if your project requires a Certification Form (read Floatation Encapsulation Rules OAR 250-14-110-190).

2. Complete the attached Floatation Encapsulation Certification Form and return it to the Environmental Coordinator, State Marine Board, 435 Commercial Street NE, Salem, OR 97310.

- a. In Section 1, the Certification form may be completed by the owner, an authorized agent or contractor.
- b. In Section 2, enter the location of property where the project is to take place. Information on the legal description may be obtained from your local planning office.
- c. In Section 3, you may check more than one box for the Project Type. If more than one box applies, specify the number of floating structures for each proposed project. (You may list the type, number, dimensions of proposed floating structures on a separate sheet of paper).
- d. In Section 4, you may check more than one box for Materials and Methods used to encapsulate. Give the thickness of the encapsulate material, product name and estimate the amount of foam to be used for each proposed project in cubic feet and/or number of billets.
- e. In Section 5, the certification form may be signed by either the applicant and/or the authorized agent/contractor.

3. There are no fees associated with the certification form. Please allow 10 working days for review and approval.

Remember, an approved Certification Form does not relieve the applicant from obtaining other federal, state, or local permits, licenses or approvals which may be required.

If you need information or assistance regarding the Encapsulation Program, please contact Valerie Hoy, Environmental Coordinator at (503) 373-1405 Ext. 234.

State Marine Board
435 Commercial St. NE
Salem, OR 97310
(503) 378-8587

FLOATATION ENCAPSULATION CERTIFICATION FORM



Agency Use Only

Oregon State Marine Board Number _____ Oregon Division of State Lands Number _____
Date Received _____ Date Approved _____

① Applicant Name and Address _____ Business phone # _____
Home phone # _____

☐ Authorized Agent Business phone # _____
☐ Contractor Home phone # _____
(Name and Address)

② PROJECT LOCATION

Street, Road or other descriptive location	Legal Description	
	Tax Map #	Tax Lot #
County	Waterway	River Mile

Is consent to enter property granted to the Marine Board? ☐ Yes ☐ No

③ PROPOSED PROJECT INFORMATION

Project Type: ☐ Floating Home ☐ Boathouse ☐ Float/Walkway ☐ Moorage Slip
☐ Fuel Float ☐ Other _____

Dimensions of Floating Structure: _____ length; _____ width; _____ depth

Activity Type: ☐ New ☐ Addition ☐ Repair/Alteration

Estimated Date of Placement in water _____

④ MATERIALS AND METHODS USED TO ENCAPSULATE FOAM

☐ Treated Wood ☐ Treated Plywood ☐ Galvanized Steel ☐ Concrete ☐ Fiberglass
☐ Hard Plastics ☐ Plastic Sheets ☐ Liquid Coatings ☐ Other _____

Thickness of Encapsulation Material (inch, mils) _____

Product name or description _____

Cubic Feet of Foam _____ Number of Billets _____ ☐ Round ☐ Square

⑤ I certify that, to the best of my knowledge and belief, the proposed project and activity described in this certification form complies with the Floatation Encapsulation Program Rules and will be completed and installed in a manner consistent with the program.

Applicant Signature _____

Date _____

Authorized Agent Signature _____

Date _____

STATE MARINE BOARD
435 COMMERCIAL ST. NE
SALEM, OR 97310

STAMP
